

Signed evaluations are due to the Systems Engineering Department by December 1 each year.

Students who do not submit a completed evaluation by the deadline each year will have a registration hold placed on their account.

Contact Debra.Dandaneau@colostate.edu if you have questions.

Section A to be Completed by the STUDENT

Student First Name:

Student Last Name:

CSU ID #:

Organization + Position Title:

City:

State:

Country:

Semester of Entry into the DEng Program (ex. Spring 2023):

Have you completed your [GS3 \(transfer credit\) form](#) and/or [GS6 \(coursework/committee\) form](#) with the graduate school?

(Note, we advise submitting your GS3 in the first term and your GS6 in your second or third non-summer semester.)

- * Yes, and I had an applicable master's degree applied to my plan (42-credit plan).
 Yes, but I did not have an applicable master's degree applied to my plan (72-credit plan).
 No, but I probably have an applicable master's degree (42-credit plan predicted).
 No, but I probably do not have an applicable master's degree (72-credit plan predicted).

Please complete the following table, indicating how many **credit hours** have been successfully completed (with a grade of B or better) and how many **credit hours** are in-progress.

Recall that courses with a B- or lower do not count towards your degree.

42-credit plan	Completed Credits	In-progress Credits	Sums
Coursework (24 required)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Practicum Credits (9 required)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dissertation Credits (9 required)	<input type="text"/>	<input type="text"/>	<input type="text"/>
			Total: <input type="text"/>

If you are co-advised, enter the name of your second advisor below, and if you are not co-advised, enter "None."

Your second advisor is the one not chosen to complete this form. We will send them a copy to keep them informed and give them the opportunity to provide additional commentary if needed.

What is your current GPA in the program?

Have you taken your Preliminary Exam?

- * Yes
 No

What term do you hope to graduate (ex. Summer 2026)?

What is your current research topic or dissertation title?

*

Briefly summarize your progress towards your practicum project and/or your thesis/dissertation project over the past academic year:

*

Has your research led to any peer reviewed products in the last year?

- * Yes
 No

Please list all **conference abstracts**. Include the conference name (ex. INCOSE Western States Regional).

Please list all **journal manuscripts**. Include the journal and/or publisher (ex. IEEE Systems Journal).

Please the details of all **other publications (books, book chapters, etc.) or products (patents, etc.)**:

Do you feel your research results thus far are of quality to undergo peer-review (i.e. submit for publication or patents)?

- * Yes
 No

Please indicate what you will pursue (conference, paper, patent, etc) and to whom you will submit for review (which conference, journal, publisher, etc.):

Please briefly describe your communication expectations with your **Practicum Sponsor**. Suggested items to discuss include:

- desired frequency, length and format of meetings,
- ways to make meetings more effective (agenda-structures, follow-up structures),
- if current meetings are effective or if there is room for improvement.

* [Empty text box]

Please briefly describe your communication expectations with your **Faculty Advisor**. Suggested items to discuss include:

- desired frequency, length and format of meetings,
- ways to make meetings more effective (agenda-structures, follow-up structures),
- if current meetings are effective or if there is room for improvement.

* [Empty text box]

Please use the space below to:

- set new goals for the next year,
- provide feedback/questions for your committee,
- and/or discuss other points regarding your progression through the D.Eng. program.

* [Empty text box]

Section B to be completed by the FACULTY ADVISOR

Please outline your expectations for the student's degree progress and/or project over the next academic year:

* [Empty text box]

Please identify the areas of strength for the student:

*

Please identify areas for improvement from the student:

*

Please briefly describe your communication expectations. Suggested items to discuss include:

- desired frequency, length and format of meetings,
- ways to make meetings more effective (agenda-structures, follow-up structures),
- if current meetings are effective or if there is room for improvement.

*

Is the student making sufficient progress in coursework?

- * All expectations met or exceeded (satisfactory progress).
 Some progress was made, but one or more milestones were missed this year.
 Student is not meeting expectations (requires follow-up by the student).
 N/A: Student is done with coursework or was on approved CR leave.

Is the student making sufficient progress in their practicum project or dissertation?

- * All expectations met or exceeded (satisfactory progress).
 Some progress was made, but one or more milestones were missed this year.
 Student is not meeting expectations (requires follow-up by the student).
 N/A: It is too early in the student's degree to assess research or the student was on CR.

Do you believe the student has made satisfactory progress toward their D.Eng. this year?

Please take into account any other factors in their life (work, family, etc.).

- * All expectations were met or exceeded.
 Some progress was made, but one or more milestones were missed this year.
 Student is not meeting expectations (requires follow-up by the student).
 N/A: Student was on CR but has an appropriate plan for next year, for example.

When do you expect the student to graduate (ex. Spring 2027)?

*

Name: * External *
Email:
Organization Phone *
+ Title Number:

Please outline your expectations for the student's degree progress and/or project over the next academic year:

*

Please identify the areas of strength for the student:

*

Please identify areas for improvement from the student:

*

Please briefly describe your communication expectations. Suggested items to discuss include:

- desired frequency, length and format of meetings,
- ways to make meetings more effective (agenda-structures, follow-up structures),
- if current meetings are effective or if there is room for improvement.

Is the student making sufficient progress in coursework?

- * All expectations are met or exceeded (satisfactory progress).
- Some progress was made, but one or more milestones were missed this year.
- Student is not meeting expectations (requires follow-up by the student).
- N/A: Student is done with coursework or was on approved CR leave.

Is the student making sufficient progress on the project?

- * All expectations were met or exceeded (satisfactory progress).
- Some progress was made, but one or more milestones were missed this year.
- Student is not meeting expectations (requires follow-up by the student).
- N/A: It is too early in the student's degree to access research, or the student was on CR.

Do you believe the student has made satisfactory progress toward their D.Eng. this year?

Please take into account any other factors in their life (work, family, etc.).

- * All expectations were met or exceeded (satisfactory progress).
- Some progress was made, but one or more expected milestones were missed this year.
- Student is not meeting expectations (requires follow-up by the student).
- N/A: Student was on CR but has an appropriate plan for the next year, for example.

Any additional comments for the student and/or faculty committee?

Scholastic Standards and Program Requirements:

By signing below, the student and advisor confirm that they understand Systems Engineering and Graduate School policy in regards to scholastic standards and degree progress requirements.

From the Graduate and Professional Bulletin:

E.1.3 SCHOLASTIC STANDARDS --

When a student's graduate advisory committee or an appropriate departmental graduate committee finds that a student is making unsatisfactory progress toward the degree and that satisfactory progress cannot be anticipated, a plan should be created and the following steps should be taken:

1. Inform the student of the concerns, create a progress plan with the student, develop a timeline and inform the student of potential consequences (dismissal) if the progress is not satisfactory.
2. The committee should keep in contact with the student to give feedback during the progress plan timeline and document such contacts and their outcomes.
3. At the end of the timeline, if progress is not adequate, the committee may recommend dismissal from the program. The recommendation goes to the Department Head and the Dean of the Graduate School and should include documentation on the steps taken with justification for this action. The recommendation must be referred to the Department Head for approval and the Dean of the Graduate School for final action. The student may appeal such an immediate dismissal through the existing Graduate School appeals procedure. Departments which invoke this process must have published guidelines explaining the performance indicators which lead to immediate dismissal.

E.4.1 DOCTORAL CANDIDACY --

Doctoral students at Colorado State University are considered to achieve "candidacy" for the degree upon passage of preliminary examinations. Candidates generally retain that status through the completion of the degree. However, candidacy is lost if

1. the student is placed on probation due to insufficient grade point average;
2. the student's graduate advisory committee finds that insufficient progress is being made toward the degree; or
3. the student is dismissed for academic or disciplinary reasons.

From the Systems Engineering Graduate Handbook:

Systems Engineering encourages students to make steady progress toward their academic goals and wants to ensure students reach graduation in a timely manner. A Systems Engineering student who meets one of the following conditions will be contacted to set up a progress plan and timeline:

- The student has successfully completed (earned "C" or above/"S") less than 9 credits toward a Systems Engineering degree in two calendar years
- The student has received two or more unsatisfactory annual progress reports from their doctoral Advisor and/or Practicum Sponsor if applicable (relevant for Ph.D./D.Eng. students only).

*

Student Signature

Date

Optional

Optional comments by the student

Optional file upload for the student

*

Faculty Advisor Signature

Date

Optional comments by the faculty advisor

Optional file upload for the faculty advisor

*

Practicum Sponsor Signature

Date

Optional comments by the practicum sponsor

Optional file upload by the practicum sponsor

This form has been accepted by the advising unit of the Systems Engineering Department.
If your submission is late, we will notify you when we have lifted your registration hold.

*

Academic Advisor Signature:

Date

Co-advisor:

e.g. xxxxxxxxxxxxxxxxxxxx

Optional Comments by the Academic Advisor:

File upload available to Academic Advisor

File Upload available to Academic Advisor

Student

Submission Pending

Faculty Advisor

Submission Pending

Practicum Sponsor

Submission Pending

Academic Advisor

Submission Pending

Sample DENG Annual Evaluation