ESTC Minutes
Engineering Student Technology Committee
April 12, 2022
1-2pm
Microsoft Teams Meeting

Present:
ATS : Prof. Elizabeth Barnes, Kevin Yang
CBE : Lauren Robertson, Parsa Ghadermazi
CEE : Prof. Aditi Bhaskar
ECE : Peter Walsh (Chair)
ME : Miguel Valles Castro
SE :
SBME :
Ex-Officio : Kelley Branson (ETS), Prof. Karan Venayagamoorthy (Academic Affs)
Guests : Nick Stratton (ETS), Laura Marker (ETS)

Absent:
ATS : Lee Brent
CBE : Mason Vess, Prof. Jean Peccoud
CEE : Danny White, Claire Paschke, Lily Drum-Parce
ECE : Yifan Yang, Prof. Mahdi Nikdas
ME : Ross Leopold, Olivia Brown, Prof. Kirk McGilvray
SE : Hamza Ahmed, Prof. Daniel Herber
SBME : Jaiden Oropallo
Ex-Officio :

Old Business & Welcome

Welcome and Minutes

• Peter had microphone issues so Kelley led the meeting. Miguel Valles Castro offered to take minutes.

• The minutes from the March 21, 2022 meeting were approved and will be posted to the ESTC website by Kelley. These and other ETSC documents are available to ESTC members at the following:
T:\Committees\ESTC
If you are unable to get into this drive space, let Kelley know.

Old Business & Announcements

• Unfilled positions are still the same.

   • Systems Engineering graduate student

- ECE undergraduate

• UTFAB (University Technology Fee Advisory Board) GPU Proposal: No update.

• April 19 meeting is at 1pm and will be virtual on Teams. The May 2 meeting is at 3pm in the Titan Computer Lab, Engineering B203.   We hope all can make this at least at some point. We will have mid-afternoon pizza, drinks and desserts in Titan followed by a tour of the Scott Data Center for those who wish.

New Business
FY23 Budget
Work continued on the FY23 budget:
Kelley announced that she and Mark Ritchard, our WSCOE Asst Dean of Operations, met since the last ESTC meeting and Mark was able to provide a one-time funding through the dean of $75,000. This money comes from CSU Online to support our distance education students and is at the Dean's discretion. With this, Kelley showed that we are able to balance the FY23 budget keeping the department allocations the same and setting the expected CFT per student to $152.50 per semester. Recall we do not see the full $170 because automatic deductions are taken for students who drop classes and other reasons. Kelley noted that we saved about $10K from some maintenance items that came in significantly less than last year since our last meeting. Kelley also noted that the budget does not take into account the CFT-purchased "used computer" sales revenue so that helps the account during the actual year.

• Vote passed to approve Department Allocations the same as last year. $70,000 total with each department provided $3,000 as a base amount and $49,000 to split per enrollment numbers. This was the final line item to be approved.

• The completed budget was put to a vote and was unanimously approved. Budget done!

CFT Increase
Peter discussed increasing the CFT. It has been at $170 per semester per student since 2008 and while the cost of technology in the College has increased dramatically, we have made due with this even though in the last five years, the automatic deductions have brought the revenue down to around $150-153. Peter made a formal suggestion with the support of Miguel and Kelley that next year's ESTC request an increase of 5%, or $8.50, to the UCFT. Kelley made a note to bring this up in the fall. The request is made in late fall for FY24.
• Complete the FY23 budget (department allocations and balancing the budget)
• A look at the current account and if there is anything left for special projects:

Next Meeting
Next ESTC meeting is Tuesday April 19 at 1pm via Teams. Please join if you do not have a class or meetings. Topics will be:

- A look at the FY22 CFT account and if we have funds left for things like the new Anderson Lab or Scott Data Center final buildout or strategic initiatives.
- Nominations for next year's ESTC Chair.

Meeting was adjourned at 1:40pm.

Respectfully submitted by Miguel Valles Castro with modifications from Kelley Branson