

ESTC Minutes
Engineering Student Technology Committee
November 18, 2019
4-5pm
Scott Bio 231

Present:

ATS : Jhordanne Jones, Prof. Michael Bell
CBE : Zeus Alcon, Yan Wang, Taylor Baker
CEE : Thomas Mayer, Prof. Ryan Morrison
ECE : Carsten Dietvorst, Drew Rackow
ME : Caitlin Robinson, Michael Sartini, Prof. Haile Endeshaw
SE : Harshwardhan Ketkale, Jayesh Narsinghani
Intra-departmental :
SBME :
Ex-Officio : Kelley Branson (ETS)
Guest : Laura Marker (ETS)

Absent:

ATS : Ben Toms
CBE : Prof. David Wang
CEE : Neelufar Aghazamani, Hannah Gridley
ECE : Prof. Ryan Kim
ME : Sydney McDonald
SE :
Intra-departmental : Michael Townsend
SBME :
Ex-Officio : Anthony Marchese (Assoc Dean AA)

Old Business & Welcome

Welcome and Minutes

- Carsten Dietvorst called the meeting to order and welcomed new members. Yan and Caitlin introduced themselves and new-member handouts were distributed and Carsten invited them to reach out to him or Kelley if they had any questions.
- The minutes from the October 10 meeting were unanimously approved and will be posted to the ESTC website by Kelley. These and other ETSC documents are available to ESTC members at the following: <T:\Committees\ESTC>
- Carsten noted that 1 SBME graduate, 1 ECE undergraduate, SE faculty, intra-department undergraduate positions remain unfilled. Please reach out to individuals in your department to help fill space.

Class Folder Space

- Drew, Michael, and Dr. Endshaw met to discuss the ME departments's large use of the college class network space. A decision was made for ME to move old senior design projects to a different area.

New Business

Budget Overview

Kelley gave a brief overview of last year's budget to familiarize the committee with the computation spreadsheet. The expectation is that current members will read over the budget, pick it apart, and suggestions and modifications will be presented next term. Each breakdown in the budget is based on use-case data such as ETS tickets, checkout items, etc.

Account Report

Currently has over \$1M due to fees. Laura introduced the account and short-term history of the ESTC and

CTF account and budget as per enrollment and tech fees. Budget shortfall of ~\$99k; this appears to be a conflict between University enrollment reporting and payments to the CFT account. Pre-encumberances for Grand Projects can be made. If we have the budget after covering for last year's shortfalls, there will be emails sent out for Strategic Initiatives suggestions.

Next Meeting

There will not be another meeting this term unless an unforeseen circumstance arises. Carsten noted that he wants to be aggressive with early meetings next term, but scheduling will be postponed until Spring term schedules are finalized.

Meeting was adjourned at 4:41pm.

Respectfully submitted by Drew Rackow with additions by Kelley.