

## **ESTC Minutes**

*Engineering Student Technology Committee*

April 15, 2019

4-5pm

Scott Bio 203

### **Present:**

ATS : Sean Freeman, Jhordanne Jones, Prof. Michael Bell

CBE : Taylor Baker, Prof. Chris Snow

CEE : Thomas Mayer, Neelufar Aghazamani, Prof. Joe Scalia

ECE : Carsten Dietvorst, Shane Beuning

ME : Sarah Martinez

Intra-departmental :

SBME :

Ex-Officio : Kelley Branson (ETS)

### **Absent:**

CBE : Zeus Alcon

CEE : Hannah Gridley

ECE : Prof. Mahdi Nikdast, Al Alothman

ME : Caitlin Robinson, Bryan Burk, Prof. Ketul Popat

Intra-departmental : Maryam Tidjan, Michael Townsend

Ex-Officio : Anthony Marchese (Assoc Dean AA)

## **Old Business & Welcome**

### **Welcome and Minutes**

- Sean Freeman of ATS chaired the meeting in the absence of Al Alothman.
- The sign-in sheet was passed. The minutes from the April 2 meeting were unanimously approved and posted to the ESTC website.

### **ESTC Unfilled Positions**

1 SBME graduate; 1 CBE graduate

### **ESTC FY20 Budget Work**

- Kelley gave the last few updates on the Servers sheet of the budget spreadsheet and noted that we had not yet figured out the large revenue discrepancy between projected enrollment for FY19 and the money that actually has come in, nor the small fluctuations seen in the account over time. ETS Project Manager Laura Marker will be meeting with Business and Financial Services to track this down so that future budgets will be inline with actuals. For the FY20 budget, the projected enrollment multiplied by the \$170 times 2 semesters will be used.
- With these changes and knowing that ETS will work to come up with better enrollment projections, the FY20 budget as a whole was approved unanimously. Kelley will "clean" it up (take off the words "draft") and put it in our T:\Committees\ESTC area.

## **New Business**

### **ESTC Chair**

A discussion of the duties of the ESTC Chairperson resulted in a single nomination of ECE graduate student Carsten Dietvorst. Carsten was unanimously voted as the AY20 ESTC Chair.

### **Pizza & Announcements**

Pizza and cookies were brought in and enjoyed by many. Kelley thanked the AY19 ESTC members and announced that if any would like a letter stating their activity on this committee, to email Kelley (kelley.branson@colostate.edu).

Kelley will be in touch with members serving their first term to make sure they are still able to be on the committee next year, and then send department heads the positions they will need to fill for next year.

**Next Meeting**

The AY20 committee will commence sometime in September.

*Respectfully submitted by Kelley Branson*