

ESTC Minutes
Engineering Student Technology Committee
February 11, 2019
4-5pm
Scott Bio 203

Present:

Sign-in sheet temporarily misplaced...

Absent:

Old Business & Welcome

Welcome and Minutes

- Our ESTC Chair, Al Alothman, was sick so Kelley led the meeting.
- The sign-in sheet was passed (and then Kelley lost it). The minutes from the January 28 meeting were unanimously approved and posted to the ESTC website. New members were recognized and welcomed.

ESTC Unfilled Positions

1 SBME graduate

Scott Data Center Expansion Update

No new info on phase 1.

Engineering Technology Services - ENS Name Change

WSJCoE dean Dr. David McLean approved the name change for the college IT department from Engineering Network Services to Engineering Technology Services (ETS).

New Business

Project Disk Space Increase

Currently, research groups can obtain storage on the T:\Projects drive space. Requests are made through faculty members. The default space provided is 512MB and there is no charge for this. Over time, 512MB is not sufficient for many groups. There is a charging mechanism for disk space that goes into a "21" account called a "recharge center". ETS uses this account to bill for services such as disk space and server rack space. The money collected supports these services. No profit is made. Kelley noted that the algorithm used for calculating disk space does not work below 5GB and asked that the minimum be bumped to 4.9GB. Storage below 5GB will be free of charge. 5GB for a year is about \$10 currently. The ESTC unanimously approved the change.

Department Accounts

Some departments have not spent down their yearly CFT allocations. This has been discussed frequently in past ESTC meetings. Laura Marker sends account updates to all department heads each month. Last week, Kelley sent a personal email to each requesting that the departments spend them down or provide a detailed list of what they are saving the money for and when it will be used. This must be provided to the Provost in the CFT report that is due March 22. ESTC members are asked to follow up with their departments.

ESTC FY20 Budget Work

We looked at the Loaner Pool tab in the budget. The only change is that Foothills has 2 loaner laptops instead of 3 and the third went to Glover as there was a greater need there. The modified Loaner Pool section was unanimously approved.

We visited the Software tab in the budget. The following changes were all discussed and unanimously approved.

1 Matlab total cost is reduced from \$55000 to \$40000. This could be on the high side as colleges fluctuate in their numbers. Total cost to Engineering CFT is \$20,400 because the cost is split between

academic and research. The ESTC also set aside \$20,000 last year for Matlab contingencies. This was removed.

2 ETS requested a new software that will reimagine loaner equipment when it is returned which will save ETS time and money. Total cost of the software, called Reboot Restore RX, is \$468. Students account for 85% of loaner checkouts so CFT portion of the software at 85% is \$398. This will be added as a line item in the budget.

3 New Help Desk ticketing software site license went through and Engineering is a part of it. Several groups in the college will be using it including ETC, Engineering Business Office and Atmospheric Science IT. The total cost is \$20,641 per year. CFT split would be \$12,750 per year. An additional amount for one-time onboarding (ETS training) amounts to \$3600 off of CFT. This will become a line item in the budget as well.

CSU Drone Center Presentation

Sgt. Chris Robertson, Coordinator for the CSU Drone Center, will be giving a presentation at our next meeting, February 26.

Next Meeting

Remaining spring meetings, all in Scott 203, are:

Tuesday February 26, 4pm

Monday March 4, 4pm

Tuesday March 12, 4pm

Tuesday April 2, 4pm

Respectfully submitted by Kelley Branson