

Meeting minutes of the Engineering Student Technology Committee (ESTC)

Meeting: February 29, 2016

4:30 p.m. in Scott 203 Board Room

In attendance: Zachary Bodmer (CBE), Sean Brustuen (CE), Jordyn Dahlke (ME), Daniel Dauwe (ECE), Professor Emily Fischer (ATS), Professor Ben Gadowski (ME), Arunachalam Lakshminarayanan (ME), Peter Marinescu (ATS), Professor Peter Nelson (CEE), Erik Nielsen (ATS), Professor Sourajeet Roy (ECE), Kelley Wittmeyer (ENS, ex officio)

Not in attendance: Elaheh Alizadeh (CBE), Abdullah BaGais (CBE), Tammy Donahue (ME), Kristine Fischenich (SBME), Brian Munsky (CBE), Chaz Myers (CE), Aaron Smull (ECE), Anthony Marchese (ADAA, ex officio)

Guests: CJ Keist (ENS), Mark Ritschard (ADO)

Approval of meeting minutesw (12/7/15)

The December 7 meeting minutes were approved.

Budget Approval Process

Ritschard explained how the CFT budget works each year. He went over each category:

Business Expenses

Central Services & Systems : Lab, network and server equip maintenance, replacement, etc

Wages : Student employees and the Instructional Technology and Lab Manager

Department Allocations : 5 departments

Other Allocations : Assistive Technology and the I2P 3D printing lab

Strategic Initiatives

Next, we looked at the actual budget provided by Angie Branson, and Mark Ritschard gave an overview of it.

CJ Keist explained the Servers part of the budget line-by-line. A clarification question was asked regarding College migration to O365. CJ confirmed that faculty, staff and graduate students will be migrating beginning tomorrow, March 1, through July 1, 2017 when the Engineering mail server will be shut down. *Does not include Atmos groups who run their own mail servers*.

At the end of the discussion, it was pointed out that the Lab Equipment is not 100% funded. There is approximately \$7000 unfunded.

Powerhouse Proposal

Daniel explained the Powerhouse Institute proposal. We discussed our tour and what we saw last week. After extensive discussion, a proposal was made to approve the proposal for 14 workstations and 1 printer contingent on the following modifications:

- Replace "undergraduate" with "academic" throughout the proposal.
- Explain in detail how they will monitor usage.

Motion was unanimously passed.

A vote was also taken to approve the 10 thin clients and printer remaining at the Powerhouse.

The committee would like the Powerhouse to amend the proposal for the modifications and also add verbiage requesting the existing thin clients and printer to remain there by the next meeting.

Internet Cafe Remodel

Daniel asked for anyone interested in the Internet Cafe Remodel to let him know. A subcommittee is being set up with Daniel, Christine and Sean so far. Please let Daniel know if you are interested.

Next meeting Monday March 7, 4-6pm, Scott 203 Board Room

Minutes submitted by Kelley Wittmeyer