

Meeting minutes of the Engineering Student Technology Committee (ESTC)

Meeting: 14 October, 2014
5:30 p.m. in Scott Bioengineering 203 (Board Room)

In attendance: Briana Chamberlain (CBE), Danny Dauwe (ECE), Kristine Fischenich (SBME), Dan Herrick (ENS, ex officio), Adam Kattnig (ECE), Mark Lunt (CBE), Landan MacDonald (ATS), Alex Mitchell (ME), Professor Sourajeet Roy (ECE), James Ruppert (ATS), Aaron Smull (ECE), Professor Christopher Snow (CBE)

Not in attendance: Professor Rebecca Atadero (CE), Abdullah BaGais (CBE), Professor Patrick Fitzhorn (ME), Dalton Noren (Intra-departmental), Professor Chris O'Dell (ATS), Brad Reichel (CE), Professor Tom Siller (ADAA, ex officio),

Guests: Angie Branson (ENS)

Approval of meeting minutes (4/17/14)

Minutes from 4/17/14 were approved

Review of Committee Purpose & Responsibilities

Herrick referred to the Engineering Student Technology Committee (ESTC) website and gave a review of the committee's membership and purpose. One of the main purposes of the committee is to set the annual budget for the Charge for Technology (CFT) funds that are collected from each student taking Engineering classes. Herrick also explained allowable expenses that can be funded by the CFT.

Selection of a Committee Chair

Kristine Fischenich volunteered to serve as the committee chair and was elected.

Updates on Funded Projects

Herrick provided an update on all of the strategic initiatives that were funded last year. Funds granted for the Internal Combustion Engine Test Cell proposal last year have not been spent, so the committee discussed giving Dan Wise a deadline for spending the funds. A motion was made to have the Chair of the committee to send a letter to Dan Wise with a deadline to spend the funds or to request an extension of the proposal by December 31, 2014. The motion was seconded and passed.

Herrick made a suggestion to the committee regarding the use some of the additional funds left from the Proximity Card initiative to fund a proximity card reader at the northwest entrance to the Glover building. A motion was made to approve funding for installation of a proximity card reader on the northwestern entrance of Glover. The motion was seconded and passed.

University Charge for Technology (UCFT) membership

Herrick asked for two volunteers to serve as a University Charge for Technology (UCFT) representative, which meets once per semester. Briana Chamberlain and Daniel Dauwe volunteered. Angie Branson has agreed to attend on behalf of Dan Herrick in his absence.

Upcoming Topics

Future Proposals - Herrick will be presenting a proposal at a future meeting to fund 50% of an Instructional Technologies coordinator position. Kattnig would like to request a proposal for software to replace the existing MiniIDE software used for ECE251 which is a required course for all Electrical Engineering undergraduates. Herrick mentioned that the I2P 3D printing lab is likely to submit another proposal for this academic year.

Budget Review - Herrick reviewed the budget and explained how the committee decides to allocate the funds. Herrick explained that there will be more in-depth reviews and discussion of individual budget line items in the spring semester.

Meeting adjourned - 6:34 pm