

Meeting Minutes of the Engineering Student Technology Committee (ESTC)

Meeting: 4 March 2013

5:00 p.m. in Engineering B214 (Engineering Dean's Conference Room)

In Attendance: Ryan Friese (ECE), Dan Herrick (ENS, ex officio), Professor Chris O'Dell (ATS), Peter Riedo (ME), RB Stuart (ME), Danny Szczotka (ECE), Jessica Tryner (ME), Tyler Wible (CEE), Todd Zurlinden (CBE)

Not in Attendance: Adam Allevato (ME), Nicholas Davis (ATS), David Duncan (ATS), Professor Patrick Fitzhorn (ME), Sean Franklin (CE), Vaishak Gopi (CE), Professor John Labadie (CE), Professor Kevin Lear (ECE/SBME), Ben Melia (Intra-departmental), Professor Ashok Prasad (CBE), Professor Tom Siller (ADAA, ex officio), Patrick Stockton (SBME),

-Approval of Previous Minutes

Minutes were approved for the February 18, 2013 meeting.

- Prox Card Reader Update

Herrick provided an update to the committee on the replacement of our current card reader system with prox card door lock system. The total cost of replacing the portion of the door lock system that the ESTC funds would cost roughly \$65,000. His understanding so far is that there are no ongoing maintenance costs. The committee decided to add this replacement to a short list of potential projects to fund with the remaining unallocated funds.

- Budget Review and Strategic Planning

The committee discussed soliciting proposals from department heads for strategic initiatives. Riedo will send an e-mail to the department heads seeking proposals to be submitted to the committee. He will give a strict deadline and ask that the proposals be limited to a maximum amount of \$5,000.

Herrick reviewed the departmental allocations in the budget and there was discussion of how the allocations could be made more equitable. The committee asked for additional information on the historical rationale for the Lab Management funding. The committee will make a decision on the departmental allocations at the next meeting once they have been able to review the rationale for the Lab Management funding piece of the budget.

- Review of Engineering 2 Budget

Riedo discussed the printers that will be purchased for Engineering II. The committee decided to remove the second color printer that was allocated for placement in the Graduate student office area as they felt this printer was unnecessary. The committee also decided to move the location of the plotter from the graduate student office area to the ENS Help Desk area and provide funding for a 36" plotter.

- Next meeting 4/1/13 – ENGR B214 (Dean's Conference Room)

- Meeting adjourned - 6:21 p.m.