

Meeting Minutes of the Engineering Student Technology Committee (ESTC)

Meeting: 4 February 2013

5:00 p.m. in Engineering B203 (Titan Studio Classroom)

In Attendance: Nicholas Davis (ATS), Professor Patrick Fitzhorn (ME), Sean Franklin (CE), Ryan Friese (ECE), Vaishak Gopi (CE), Dan Herrick (ENS, ex officio), Professor Chris O'Dell (ATS), Peter Riedo (ME), Danny Szczotka (ECE), Jessica Tryner (ME), Todd Zurlinden (CBE)

Not in Attendance: Adam Allevato (ME), David Duncan (ATS), Professor John Labadie (CE), Professor Kevin Lear (ECE/SBME), Ben Melia (Intra-departmental), Professor Ashok Prasad (CBE), Professor Tom Siller (ADAA, ex officio), RB Stewart (CBE), Patrick Stockton (SBME), Tyler Wible (CEE)

Guest: Angie Addie (ENS)

-Approval of Previous Minutes

Minutes were approved for the January 28, 2013 meeting.

-Print Quota Breakup

There was discussion of splitting print quota between fall and spring semesters. Instead of receiving \$21 in the fall, students would receive \$10.50 in the fall and \$10.50 in the spring. Nobody had any compelling reasons to make the switch so it was decided not to split the print quota between semesters and just leave the process as it is.

-Lab Equipment Budget and Replacement Cycle

Herrick presented the lab equipment portion of the proposed CFT budget. The proposed plan includes removing annual replacement funds for a smart board at Atmospheric Sciences and adding new equipment in Engineering II and two new ERC Design Studios. In Engineering II, funding is proposed to add computers, thin clients, scanners, and printers in: 3 classrooms, 4 design studios, the graduate student office area, general printing in public areas, and the help desk. The ERC Design Studios will have 6 PCs or thin clients each (PCs will be from the existing design studio).

Riedo asked the committee to think about what was presented and be prepared for discussion at the next meeting.

-MSDNAA – Student Software Package

Riedo discussed the option of purchasing a Microsoft package that would allow all Engineering students to have “free” copies of Microsoft Office. Herrick informed everyone that the cost is roughly \$19 per student per year, which would equate to approximately \$47,500. The committee decided not to pursue this option this year.

-School of Biomedical Engineering (SBME) Undergraduate Chair Statement

Biomedical Engineering would like a statement from the committee outlining how they are represented. Currently, SBME is represented by one graduate student and has the opportunity to fill two intra-departmental undergraduate representative seats. Fitzhorn explained that all graduate SBME students are “housed” in SBME and all undergraduates are dual-majors in another department.

The other topic discussed was funding specifically for SBME. The same argument was discussed regarding undergraduate dual-majors and the fact that if money was given to SBME, it would take away budget from the departments. The committee asked as whether the School of Biomedical Engineering could provide justification for funding. The committee specifically wanted to know how they would plan

on spending the money. The committee agreed that the justification could be provided in either a written statement or a presentation at a future meeting.

The discussion was tabled for a future meeting after more information has been provided.

-Other Items

Another meeting will be scheduled for two weeks from tonight (2/18/13).

-Meeting adjourned - 6:29 p.m.