

Meeting Minutes of the Engineering Student Technology Committee (ESTC)

Meeting: 13 November 2012

5:00 p.m. in Engineering Dean's Conference Room

In Attendance: David Duncan (ATS), Vaishak Gopi (CE), Dan Herrick (ENS, *ex officio*), Professor Chris O'Dell (ATS), Professor Ashok Prasad (CBE), Peter Riedo (ME), Patrick Stockton (SBME), Danny Szczotka (ECE), Tyler Wible (CEE), Todd Zurlinden (CBE)

Not in Attendance: Adam Allevato (ME), Nicholas Davis (ATS), Professor Patrick Fitzhorn (ME), Sean Franklin (CE), Professor John Labadie (CE), Professor Kevin Lear (ECE/SBME), Professor Tom Siller (ADAA, *ex officio*), RB Stewart (CBE), Jessica Tryner (ME)

Guests: Angie Addie (ENS), Professor Mazdak Arabi (CEE), Ben Melia (SBME)

- Approval of Previous Minutes

Gopi moved to accept the September and October minutes. Wible seconded the motion and the motion passed.

- Introduction of New Members

Everyone introduced themselves for the benefit of new members in attendance.

- Computer Proposal

Professor Arabi presented his proposal for the replacement of desktop computers in the eRAMS lab (C211). The proposal was for one-time funding of \$9,900 to replace 9 computers with a cost-share for an additional 2 computers. The committee asked clarifying questions to determine if the proposal fit within the guidelines for funding by the ESTC. The lab is physically not accessible to all students unless they enter with someone who has access. Professor Arabi would like to make the resources and installed software available to any student that would like to learn, regardless of whether they are involved in the research group or not. Physical access is restricted however so some other method would have to be devised to give the general Engineering student population access to the resources in this lab. The committee decided to postpone making a decision until after discussing the budget. At the end of the meeting, the committee revisited the proposal. Two concerns about funding the proposal were raised: one was the limited amount of unallocated funds for strategic initiatives; and the second was the uncertainty of how these computers would benefit students outside of Professor Arabi's research group. Duncan moved to decline the proposal. Wible seconded the motion and the motion passed.

- Tour recap

Riedo discussed the tour of Engineering II and showed pictures he took during the tour. The committee will schedule another tour for the spring semester for those who were unable to go on the tour this time.

- Budget review

Herrick reviewed the Academic Year 2013 budget and answered questions from committee members about the budget and the committee's role in setting the budget. Herrick explained

that the committee has the option to change the funding when the budget is voted on this Spring for the 2014 academic year.

The committee requested more in-depth information about what the Engineering II funding commitment will be funding. Mark Ritschard will be invited to a future meeting to discuss Engineering II and the funds committed from the ESTC.

- Policy Review

Herrick reviewed the policy for loaner items revised at the last meeting. Riedo asked the committee to bring any suggestions for policy changes to the committee's attention for discussion at a future meeting.

Herrick suggested that the current policy restricting non-engineering majors from entering Lockheed Martin labs should be revised considering that there is currently no way to enforce this restriction. Currently, students who are taking a class in Viking and are non-engineering majors must have access to the classroom and by virtue of this access can enter Magellan and Stardust which are connected to Viking. Wible made a motion to remove the portion of the non-engineering student policy regarding access to the Lockheed Martin labs. Szczotka seconded the motion and the motion passed.

The committee expressed interest in reviewing the Print Quota allocation policy in more detail. The committee asked for statistical data from year to year for how many students use all of their credits and how many students have leftover credits. The committee asked if print credits could be disbursed in the spring and fall semesters rather than once a year during the fall semester. The committee also expressed interest in selling print credits in \$5 increments, rather than the current \$10 increments. Herrick was to pursue the answers to these questions and report back to the committee.

- Meeting adjourned: 6:34 p.m.