

**Engineering Student Technology Committee (ESTC)**  
**September 26, 2007**

Titan Studio Classroom, 3:00pm

*In Attendance* - Prof. Mazdak Arabi (CEE), Derek Bonner (ECE),  
Christina Canter, *chair* (CBE), Brad Reichel (CEE), Mark Ritschard (ENS)

*Absent* - Becky Adams (Atmos), Kris Bruun (CEE), David Grzenia (CBE), Ryan Horn (CEE),  
Prof. Taka Ito (Atmos), Chris Klumph (ECE), Prof. Ricky Kwok (ECE),  
David Lerach (Atmos), Lucas Oehlerking (ME), Vladamir Shestak (ECE),  
Tiffany Suekama (CBE), Prof. David Wang (CBE), Prof. Tom Siller (Acad. Affairs)

Introductions

Review of committee responsibilities

Ritschard reviewed the responsibilities of this committee. In particular, valid and invalid expenses were discussed along with the need for a student majority in all votes. Valid expenses for this fund can be easily remembered by three general categories:

- Equipment
- Supplies, maintenance, and repair of the equipment
- Student wages to maintain the equipment

The Charges for Technology manual is maintained by the University Charges for Technology (CFT) committee, of which three members come from this committee. Canter, Klumph, and Ritschard are the representatives from ESTC. The committee was encouraged to review the CFT manual, a link for which is available on the ESTC web pages.

Review of ESTC web page

The committee reviewed the contents of the ESTC web pages at <http://www.engr.colostate.edu/ESTC>.

University Technology Fee (UTF) vs. Charge for Technology (CFT)

Ritschard emphasized that this committee manages the "charge for technology" for the College of Engineering and that this fund is entirely separate from the "university technology fee" set by ASCSU. The University Technology Fee (UTF) is managed by the UTF Advisory Board (UTFAB)

Budget Reviews (this year and last)

From the ESTC web pages, Ritschard reviewed this year's budget and the overview of FY07 expenditures. The committee also reviewed some of the detailed expenditures for both this year and last. The funds allocated to departments are spent per the discretion of each department head, but detailed budget information is available from Ritschard when needed.

The committee then reviewed how the current year's budget was created. The funded computing equipment and locations was reviewed along with server costs and how the percentage for various items was determined. Finally, the committee looked at the department allocations and how they partially based on student enrollment.

The meeting adjourned at 4:00pm. The next meeting will be scheduled by the chair.

Respectfully submitted,  
Christina Canter