Engineering Student Technology Committee (ESTC):

Meeting minutes for April 10, 2002 - Engineering Conference Room - 8:00am

Present: Prof. Fitzhorn (ME), Prof. Garcia (CE), Kevin Harris (ME),
         Eric Mui (ECE), JP Murray (ECE), Mark Ritschard (ENS),
         Steve Sanborn (CE), David Wiegandt (ECE), Prof. Wilmsen (ECE)

Absent: Prof. Dandy (ChemE), Tim Feather (ME),
        Prof. Gessler (Associate Dean for Academic Affairs),
        Jennifer Meints (intra), Jenny Po (ChemE), Marcel Zibognon (CE)

- Corrections to previous meetings minutes (3-22-02)
        none.

- University Charges for Technology (CFT) Meeting report
        The CFT meeting report was given by David Wiegand, JP Murray, and Mark
Ritschard who attended the meeting on March 29. A library representative
requested that the colleges consider supporting library technology with the
tech charges. The response was overwhelmingly negative. Minor changes were
made to the CFT manual, the Business college reported on its efforts to require
freshmen to purchase laptops, and swing space was discussed for college labs
when buildings are renovated. Because our college has several labs, the swing
space is probably not needed for Engineering.
        The Assistive Technology charge distribution was discussed. The current
model is to distribute the entire charge by revenue rather than by percentage
of students in the college. Although a distribution based on enrolled students
when very much favor engineering, the impact on every other college would be
negative. A split model was also presented, with 50% of the charge being
distributed based on revenue and 50% by enrollment. After the presentation, no
motion was made to change the current model.
        A proposal is under consideration to standardize print quotas at the
university, using the Engineering method as a model. If approved, the proposal
would formalize the collection of funds from students who need more quota, with

the process being standard across all colleges.

- Assistive Technology Charge
     The total assitive technology charges for this fiscal year amounted to
$15,760, with engineering's portion being $2,555. Mui moved and Murray
seconded that the charge be covered by the tech fund. The motion passed
unanimously.

- Remote lab access status
     The Citrix software that provides the remote access capability was
finally provided to ENS last Friday. In order to proved the committee with an
opportunity to test the process, Craig Mapel will send connection instructions
to the committee on Friday. He will install as much software as possible on
the servers by Friday, but will not have all software installed. Because Craig
will be on vacation the week of April 15, he will not be available for
troubleshooting questions until April 22. However, the committee should test
the new servers and share the instructions with others who may wish to test
also.

- Internet Cafe: status and funding
     Ritschard presented the cafe idea to Dean Gallagher who is very much in
favor of the Internet Cafe. However, it still depends on finding a home for
the existing Electronic Classroom in the AB Infill.
     Sun Microsystems provided a classroom grant to the university, which
Ritschard used to purchase 19" flat-panel monitors for the Cafe. If the Cafe
does not become reality, the monitors will be sold to faculty per the normal
faculty computer acquisition process.
     Jupe Herrick, the college business officer, suggested that the committee
talk with the Engineering College Council about using the Senior gift endowment
for the Cafe. Both Murray and Mui agreed to talk to the Council about the
possibility.

- Vote on continuance of the tech charge
     Harris moved and Murray seconded that the charge for technology be
continued for the next academic year. The motion passed unanimously, so the
charge will remain at $147.50 per semester.

- Membership for next year's committee
     Ritschard indicated that several positions will be opening up on the
committee for the next year. His usual process is to contact the department
heads via e-mail and let them know what positions need to be filled. Copies
are sent to existing members so that they can recommend potential
appointments. The committee agreed that Ritschard should continue this process
and Wiegand volunteered to follow-up personally with each department head.

- Print Quota Report

Ritschard passed around the following print quota report. Out of 2156 student computer accounts, print quota is as follows as of April 9:

Students with more than 1000 credits left: 1231
Students with credits between 601 and 1000: 549
Students with credits between 301 and 599: 214
Students with credits between 101 and 299: 77
Students with credits between 0 and 100: 42
Students with credits less than 0: 43

After some discussion, it was agreed that the annual print quota will remain at 1200 credits. The new quota will go into effect for the summer session.

- Budget Planning for FY03

Ritschard distributed handouts that illustrated expenses to date in the following budget categories: Assistive Technology, Business Expenses, Scholarships, Central Services & Systems Computer Lab Equipment Replacement & Server Maintenance and Support. He also proposed budget allocations in these categories for the upcoming year. Discussion will continue at the next meeting.

The next meeting will be Wednesday, April 17 at 8:00am.

Respectfully submitted by
Mark Ritschard

Allocation of Technology Expenditures for Adaptive Services
for Students with Disabilities

Colleges/Units	Actual Revenue as of 3/31/02	Percent of Total	Allocate FY02 Technology Expenditures
Agricultural Sciences	212,750	6.8%	1,074
Business	411,872	13.2%	2,080
Engineering	505,969	16.2%	2,555
Natural Resources	225,630	7.2%	1,139
Applied Human Sciences	432,712	13.9%	2,185
Veterinary Medicine	49,034	1.6%	248
Liberal Arts	452,952	14.5%	2,287
Natural Sciences	609,187	19.5%	3,076
Vice President for Student Affairs	221,098	7.1%	1,116
Total	3,121,204	100.0%	15,760

Mui, then JP union

4/1/02