

## Engineering Student Technology Committee

Meeting minutes for October 25, 2000 - Engineering B214 Conference Room - 8:00am

Present: Torrey Burgess (ME), Prof. Dandy (ChemE), Prof. Fitzhorn (ME), Jennifer Flint (ECE), Dr. Gessler (Assoc. Dean), David Hodge (ChemE), Eric Mui (ECE), Lance Parker (ChemE), Mark Ritschard (ENS), Bethany Schilleman (CE), David Wiegandt (ECE)

Absent: Alejandro Flores (CE), Mike Holland (ME), Prof. Labadie (CE), Prof. Nassar (ECE), Marcel Zibognon (CE)

### - Introductions and attendance

Introductions were made and attendance was taken, noting that 4 of the 20 members of the committee are not yet named.

It will continue to be the committee's policy that guests are permitted at the meetings, but will be asked to remain silent due to the large membership on the committee.

### - Overview of the Engineering Student Technology Committee

The scope of the committee is the administration and disbursement of the Engineering College student technology fund. This committee is not the College of Engineering Technology Committee (CETC), the committee that is charged with long-term oversight and planning of technology within the college.

The committee reports to the Dean of Engineering, but is governed primarily by the Charges for Technology Manual. In keeping with appropriate policies, the goal is to avoid departmental factions and view the technology charge fund as a college-wide resource.

### - Charges for Technology Manual

Pertinent items from the manual were noted and all members are encouraged to read the State Board of Agriculture Charges for Technology Manual, found on the web at:

<http://www.colostate.edu/services/acns/itec/fee.html>

### - Upcoming University Charges for Technology Committee meeting

University wide issues regarding the charge for technology are managed by the University Charges for Technology committee (CFT). The CFT also oversees changes and updates to the the Charges for Technology Manual. Membership of the CFT consists of three representatives from each college, typically one member of the faculty/staff and two students. ESTC representatives are Lance Parker, Mark Ritschard, and David Wiegandt.

The next meeting of the CFT is on Monday, November 6. Ritschard will be reporting to the committee on the effort made last year by the ESTC to

change the CFT manual to allow wages for non-student personnel. Also on the agenda is a proposal for a change to the CFT by the Business College to allow charges for mandatory laptops to be rolled into the charge for technology.

The entire committee is invited to an open forum on the Business college proposal on Tuesday, November 7 at 7:00pm in Rockwell Hall, room 36.

- Current Engineering Charge for Technology & Budget Review

Ritschard distributed a graphical summary of the current charge for technology fund. The projected budget for the year is \$420,000 of which \$347,000 is allocated as follows:

Assistive Technology Charge	\$2,000
Network	\$8,000
Departments (ChemE, CE, ECE, ME)	\$20,000
Atmospheric Science	\$22,000
Server maintenance & support	\$32,000
Lab Maintenance & Support	\$37,000
Scholarships	\$42,000
Central lab equipment replacement	\$90,000
Student wages	\$94,000

\$73,000 remains to be allocated by the committee, either by distribution to departments, collection of proposals, or a combination of both. It was noted that this is significantly smaller than last year, as there was a carry-over in the budget of approximately \$85,000 from 1998-1999.

- Election of Student as New Committee Chair

After some discussion as to the duties of the committee chair, Mui volunteered to be chair and Burgess seconded Mui's self-nomination. Mui was elected chair unanimously.

- Future Agenda Items

Ritschard will report on the status of '99-'00 funded projects, including the print quota issue at the next meeting. Discussion will then focus on disbursement of the remaining funds.

The next meeting will be Wednesday, November 8.

Submitted by  
Mark Ritschard

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Mark R. Ritschard  
Director, Engineering Network Services  
Colorado State University  
Fort Collins, CO 80523-1301  
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ritschr@engr.colostate.edu  
tel: (970) 491-7954  
fax: (801) 409-7640

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"He is no fool, who gives what he cannot keep, to gain what he cannot lose."  
- James Elliott

# Engineering Charges for Technology Disbursement

\$420,000 in 2000-2001  
semester charge is \$140.50 per student

