1. Understand What a Great Team Is

- **Relevance**: Each team member must be aware of the meaning of a particular activity as part of a larger objective.

- **Clear roles**: Everyone on the team must be aware of the hierarchy and their role.

- **Flawless communication**: The communication within the team must be as smooth as possible.

- **Cooperation**: It's about what the group accomplishes together.

- **Individual development within the team**: Individuals must not lose their authentic voice throughout the collaboration.

2. Establish Strong Leadership

- **Big picture vision**: Individuals must see their role in the larger goal.

- **Delegate tasks and responsibilities**: Individuals must understand their roles and responsibilities.

- **Communicate clear goals**: You must be able to communicate your goals to your team.

- **Be honest and friendly to an acceptable extent**: Your team will be more willing to follow your lead.

3. Build the Connection Between the Team Members

- **Team-building exercises**: Simple activities to help members build trust and letting them know they can depend on one another.

- **Improve cooperation among team members**: Encourage them to collaborate!

- **Encourage them to collaborate**: When you hire someone new, assign a mentor to introduce them into the workflow.

4. Monitor And Review

- **Evaluate what has happened so far?**
- **What did they change?**
- **What’s working well?**
- **What aspects of teamwork need improvement?**

Source: talkingtalent.prosky.pro/articles/7-tips-on-how-to-build-effective-teams