

POLICY ON LATE WORK

Homework must be turned in on the date it is due, in order to receive credit.

Quizzes and exams must be taken as scheduled, in order to receive credit.

Lab reports must be turned in to the Graduate Teaching Assistant on the date due, in order to receive full credit. (Late lab reports will be accepted, but ten points per day will be deducted from the score.)

Exceptions: Late work will be accepted for credit without penalty if its lateness is due to circumstances beyond your control. Advance approval is required except in case of illness.

☞ Remember that the two lowest homework and quiz scores will be dropped from consideration in calculating your grade, but do not use this benefit as a convenience.

☞ Remember that every lab report must be completed with a passing grade (60%), in order to pass the course.