Exam Sign-up Deadline:  Thursday, January 31, 2013

You must be an undergraduate senior to take the exam (open to December 2012, May 2013 graduates & Dec 2013 graduates only)

TWO Steps to Register:

Step 1: Colorado Board Exam Registration
- Find the State of Colorado application by clicking on “EI Student Examination Application” at: http://www.colorado.gov/cs/Satellite?c=Page&childpagename=DORA-Reg%2FDORALayout&cid=1251632526651&pageName=CBONWrapper
- Completely fill out the application, format exactly as instructed. See Instructions and Example documents for help. Do not leave anything blank and if any questions are not applicable, state N/A.
- The entire application must be typed, not handwritten.
- Print your completed application, sign on the signature line, and turn in by 3:00 p.m., Thursday, January 31st along with a $30 check (made to “State of Colorado”) to the Engineering Academic & Student Affairs Office, Rm 102

Step 2: National Office Exam Registration
- By 3:00 p.m., Thursday, January 31st, register electronically with the national office, NCEES. You will submit payment electronically to NCEES; their fee is $125.
- Go to http://www.ncees.org/Exams/States/CO.php
- Click on the blue text box labeled, “Click here to register”
- Follow the instructions for the electronic registration

The deadline to submit an accommodation request and all required documentation is also January 31st.

Instructions are found on the left in the link titled special accommodations. Questions? Contact Sarah Falcon in the ASA Office 491-6220
USE THE INFORMATION BELOW TO CHECK YOUR APPLICATION BEFORE SUBMITTING IT TO THE COE ACADEMIC AND STUDENT AFFAIRS OFFICE WITH YOUR $30 CHECK PAYABLE TO THE STATE OF COLORADO. MAKE SURE YOUR SIGNATURE & DATE ARE THE ONLY PEN MARKS. 

You are responsible for correctly formatting your application. Why is all this important?

The State office, DORA, will contact you via the email address you provide if there are any issues with your application.

THIS DOCUMENT IS NOT AN APPLICATION.

***YOUR APPLICATION MUST BE TYPED***

1. Submit your application and $30 application fee made payable to State of Colorado to your school by its deadline date
2. Pay $125 registration fee to NCEES online when you register for the exam

PART 1—APPLICANT INFORMATION

Legal Last Name: LEGAL LAST NAME ON I.D. First: LEGAL 1ST NAME ON I.D. Middle: AS ON I.D. or N/A Suffix: Jr., Sr., III, N/A – NOT Mr., Ms.

Previous Name(s): ANY PREVIOUSLY USED LEGAL NAMES or N/A

Social Security Number*: (Do NOT list Student ID#)

Date of Birth: 8 digits, with slashes! (mm/dd/yyyy)

Gender: ☐ Male ☐ Female

Place of Birth: If outside U.S., include city AND country.

Student Address: (PO Box or Street, City, State, Zip)

Daytime Telephone Number: enter 10 digits w/ dashes

Legal Residence Address: (if different from above) If different from above, type “same as above”

SEND ALL CORRESPONDENCE TO: check one!

Student Address: ☐

Legal Residence Address: ☐

PART 2—EDUCATION HISTORY

List in chronological order the name and location of each high/preparatory school, college, university, or other educational institution attended.

<table>
<thead>
<tr>
<th>Name and Location of Institution</th>
<th>Years (from/to)</th>
<th>Degree</th>
<th>Degree Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>List from oldest to most recent, starting with high school. Include all schools attended. Use &quot;Education History Page 2&quot; Word doc if your education history does not fit in the rows provided! Don't forget your transfer credits! Include name, city, and state (or country) of each school.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PART 3—SCREENING QUESTIONS

If your answer is YES to any of the following questions, you must provide a letter of explanation that includes date of offense, type of offense, and whether all requirements were satisfied. SEE TIP SHEET for letter guidelines if you answer YES to any of these:

1. Have you ever been convicted of a felony under the laws of any jurisdiction in the United States?
2. Have you ever been convicted of a misdemeanor drug or alcohol offense under the laws of any jurisdiction in the United States?
3. Have you ever been convicted of misdemeanor fraud, misrepresentation or deceit offense under the laws of any jurisdiction in the United States?

ATTESTATION

In accordance with sections 18-8-503 and 18-8-501 (2) (A) (I), C.R.S., false statements made herein are punishable by law. I state under penalty of perjury as defined in section 18-8-503, C.R.S., that the information contained in this application is true and correct to the best of my knowledge.

I understand that under the Colorado Engineering and Land Surveying Practice Acts, providing false information to the Board is grounds for denial, suspension or revocation of a Professional Engineer and/or a Professional Land Surveyor license.

Applicant Signature Date

*Social Security Number Disclosure: Section 24-34-107(1) of the Colorado Revised Statutes requires that every application by an individual for a license issued pursuant to the authority set forth in title 12, C.R.S., by the Department of Regulatory Agencies, shall require the applicant's social security number. Disclosure of your social security number is mandatory for purposes of establishing, modifying, or enforcing child support under § 14-14-113 and § 26-13-126, C.R.S., and locating an individual who is under an obligation to pay child support as required by § 26-13-107(3)(a)(I), C.R.S. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Disclosure of your social security number is voluntary for disclosure to other state regulatory agencies, testing and examination vendors, law enforcement agencies, and other private federations and associations involved in professional regulation for identification purposes only. Your social security number will not be released for any other purpose not provided for by law.
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1. Submit your application and $30 application fee made payable to State of Colorado to your school by its deadline date
2. Pay $125 registration fee to NCEES online when you register for the exam

PART 1—APPLICANT INFORMATION

Legal Last Name: Doe  First: Jane  Middle: S.  Suffix: N/A

Previous Name(s): N/A

Social Security Number*: 555-55-5555
(Do NOT list Student ID#)

Date of Birth: 01/01/1901  Gender: ☒ Male  ☐ Female

Place of Birth (City and state, or foreign country): Paris, Texas

Student Address: 555 West Laurel St., Apt. B11
(PO Box or Street, City, State, Zip) Fort Collins, CO 80521

Daytime Telephone Number: (555) 555-5555  E-mail Address: jane.doe@colostate.edu

Legal Residence Address: Same as above
(if different from above)
(PO Box or Street, City, State, Zip)

SEND ALL CORRESPONDENCE TO: Student Address: ☒ Legal Residence Address: ☐

PART 2—EDUCATION HISTORY

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<th>Date Graduating (mm/yyyy)</th>
<th>Degree</th>
<th>Degree Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>North High School, Denver, CO</td>
<td>2003/2007</td>
<td>06/2007</td>
<td>Diploma</td>
<td>N/A</td>
</tr>
<tr>
<td>Front Range Community College, Fort Collins, CO</td>
<td>2007/2008</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Colorado State University, Fort Collins, CO</td>
<td>2008/2013</td>
<td>05/2013</td>
<td>B.S.</td>
<td>Mechanical Engr.</td>
</tr>
</tbody>
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1. Have you ever been convicted of a felony under the laws of any jurisdiction in the United States? ☐ YES ☒ NO
2. Have you ever been convicted of a misdemeanor drug or alcohol offense under the laws of any jurisdiction in the United States? ☐ YES ☒ NO
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