Spring 2015
FUNDAMENTALS OF ENGINEERING EXAM
Exam Site: CSU Testing Center, 203 General Services Building

*You must be an undergraduate – taking senior design to take the exam at CSU
(Open to Spring 2015, Summer 2015 and Fall 2015 graduating seniors only)*

The exam has been changed to a year-round computer-based test offered during the following months: January-February, April-May, July-August, October-November. Exams are NOT administered during March, June, September and December. You will need to receive approval from the State of Colorado (DORA), before your request is forwarded to NCEES to take the exam. **You MUST register with both NCEES and DORA in order to take the exam at CSU.**

To Register:

Step 1: Colorado Board Exam Registration
- Find the State of Colorado application by clicking on “EI Student Exam Application” at: http://cdn.colorado.gov/cs/Satellite?c=Page&childpagename=DORA-Reg%2FDORALayout&cid=1251632526651&page=CBONWrapper
- **Completely** fill out the application, format exactly as instructed. See Instructions and Example documents for help. Do not leave anything blank and if any questions are not applicable, state **N/A**.
- The entire application **must be typed**, not handwritten.
- Print your completed application, sign on the signature line, and mail along with a **$30 check or Money Order** (made to “State of Colorado” and with your Full name and SSN on the Memo line) to:

  Colorado Department of Regulatory Agencies (DORA)
  Division of Registrations
  Office of Licensing-Professional Engineers/Engineer Interns
  1560 Broadway, Suite 1350
  Denver, CO 80202

Step 2: NCEES Registration (you must complete both DORA and NCEES registration in order to take the exam):
- Go to the following website (**http://ncees.org/exams/**), read the instructions and watch the video. Then follow all instructions for
EXAM Registration shown in red on the right side of the page. There is a SEPARATE $225 charge for NCEES registration. Read and follow all instructions exactly. You will submit payment to NCEES electronically.

Once you have been approved by DORA, you will receive an email from NCEES with instructions to sign up for a time and date to take the exam through Pearson-VUE (CSU testing center).

Instructions for submitting accommodation requests are found at the bottom of the webpage in the link titled “Test Accommodations Request Form”.

The State of Colorado Board can be reached at: (303) 894-7800.
If you have questions, contact the ASA Office: 491-6220.
Use the information below to check your application before submitting it to Colorado Department of Regulatory Agencies (DORA) with your $30 check payable to the State of Colorado. Make sure your signature & date are the only pen marks.

You are responsible for correctly formatting your application. Why is all this important?

The State office, DORA, will contact you via the email address you provide if there are any issues with your application.

THIS DOCUMENT IS NOT AN APPLICATION.

Division of Professions and Occupations
Office of Licensing–Professional Engineers
(303) 894-7800 / FAX (303) 894-7693
www.dora.colorado.gov/professions
Exam Administrator Website: www.ncees.org

INSTRUCTIONS

****YOUR APPLICATION MUST BE TYPED****

1. Submit your application and $30 application fee made payable to State of Colorado.

This will be sent directly to the State Office:

Colorado Department of Regulatory Agencies (DORA)
Division of Registrations
Office of Licensing–Division of Professions & Occupations
1560 Broadway, Suite 1350
Denver, CO 80202

2. Pay $225 registration fee to NCEES online when you register for the exam

PART 1—APPLICANT INFORMATION

Legal Last Name: LEGAL LAST NAME ON I.D. 
First: LEGAL 1ST NAME ON I.D.
Middle: AS ON I.D. or N/A
Suffix: Jr., Sr., III, N/A – NOT Mr., Ms.

Previous Name(s): ANY PREVIOUSLY USED LEGAL NAMES or N/A

Social Security Number*: (Do NOT list Student ID#)

Date of Birth: 8 digits, with slashes (mm/dd/yyyy) 
Gender: ☐ Male ☐ Female

Place of Birth (City and state, or foreign country): If outside U.S., include city AND country.

Student Address: (PO Box or Street, City, State, Zip) Make sure you include the apartment number, city, and state.

Daytime Telephone Number: enter 10 digits w/ dashes 
E-mail Address: check your spelling!!

Legal Residence Address: If different from above

SEND ALL CORRESPONDENCE TO: check one! 
Student Address: ☐ 
Legal Residence Address: ☐

PART 2—EDUCATION HISTORY

List in chronological order the name and location of each high/preparatory school, college, university, or other educational institution attended.

Oldest first. USE SEPARATE ‘EDUCATION HISTORY PAGE 2’ DOCUMENT if all your education history does not fit in the rows provided.

Name and Location of Institution

Legal Residence Address: (PO Box or Street, City, State, Zip)

SEND ALL CORRESPONDENCE TO: check one! 
Student Address: ☐ 
Legal Residence Address: ☐

PART 3—SCREENING QUESTIONS

If your answer is YES to any of the following questions, you must provide a letter of explanation that includes date of offense, type of offense, penalty, and whether all requirements were satisfied. SEE TIP SHEET for letter guidelines if you answer YES to any of these.

1. Have you ever been convicted of a felony under the laws of any jurisdiction in the United States? ☐ YES ☐ NO

2. Have you ever been convicted of a misdemeanor drug or alcohol offense under the laws of any jurisdiction in the United States? ☐ YES ☐ NO

3. Have you ever been convicted of misdemeanor fraud, misrepresentation or deceit offense under the laws of any jurisdiction in the United States? ☐ YES ☐ NO

ATTESTATION

*Social Security Number Disclosure: Section 24-34-107(1) of the Colorado Revised Statutes requires that every application by an individual for a license issued pursuant to the authority set forth in title 12, C.R.S., by the Department of Regulatory Agencies, shall require the applicant’s social security number. Disclosure of your social security number is mandatory for purposes of establishing, modifying, or enforcing child support under § 14-14-113 and § 26-13-126, C.R.S.; and locating an individual who is under an obligation to pay child support as required by § 26-13-107(3)(a)(I)(A), C.R.S. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Disclosure of your social security number is voluntary for disclosure to other state regulatory agencies, testing and examination vendors, law enforcement agencies, and other private federations and associations involved in professional regulation for identification purposes only. Your social security number will not be released for any other purpose not provided for by law.
In accordance with sections 18-8-503 and 18-8-501 (2) (A) (I), C.R.S., false statements made herein are punishable by law. I state under penalty of perjury as defined in section 18-8-503, C.R.S., that the information contained in this application is true and correct to the best of my knowledge. I understand that under the Colorado Engineering and Land Surveying Practice Acts, providing false information to the Board is grounds for denial, suspension or revocation of a Professional Engineer and/or a Professional Land Surveyor license. *Social Security Number Disclosure: Section 24-34-107(1) of the Colorado Revised Statutes requires that every application by an individual for a license issued pursuant to the authority set forth in title 12, C.R.S., by the Department of Regulatory Agencies, shall require the applicant's social security number. Disclosure of your social security number is mandatory for purposes of establishing, modifying, or enforcing child support under § 14-14-113 and § 26-13-126, C.R.S.; and locating an individual who is under an obligation to pay child support as required by § 26-13-107(3)(a)(I)(A), C.R.S. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Disclosure of your social security number is voluntary for disclosure to other state regulatory agencies, testing and examination vendors, law enforcement agencies, and other private federations and associations involved in professional regulation for identification purposes only. Your social security number will not be released for any other purpose not provided for by law.

Applicant Signature Date
Legal Last Name: Doe  First: Jane  Middle: S.  Suffix: N/A

Social Security Number*: 555-55-5555

Date of Birth: 01/01/1901  Gender: ☑ Male  ☐ Female

Place of Birth (City and state, or foreign country): Paris, Texas

Student Address: 555 West Laurel St., Apt. B11  Fort Collins, CO 80521

Daytime Telephone Number: (555) 555-5555  E-mail Address: jane.doe@colostate.edu

Legal Residence Address: Same as above

SEND ALL CORRESPONDENCE TO: Student Address: ☑ Legal Residence Address: ☐

PART 2—EDUCATION HISTORY

List in chronological order the name and location of each high/preparatory school, college, university, or other educational institution attended.

<table>
<thead>
<tr>
<th>Name and Location of Institution</th>
<th>Years (from/to)</th>
<th>Date Graduating (mm/yyyy)</th>
<th>Degree</th>
<th>Degree Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>North High School, Denver, CO</td>
<td>2005/2009</td>
<td>06/2009</td>
<td>Diploma</td>
<td>N/A</td>
</tr>
<tr>
<td>Front Range Community College, Fort Collins, CO</td>
<td>2009/2010</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Colorado State University, Fort Collins, CO</td>
<td>2010/2015</td>
<td>05/2015</td>
<td>B.S.</td>
<td>Mechanical Engr.</td>
</tr>
</tbody>
</table>

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2. Have you ever been convicted of a misdemeanor drug or alcohol offense under the laws of any jurisdiction in the United States? ☐ YES  ☑ NO
3. Have you ever been convicted of misdemeanor fraud, misrepresentation or deceit offense under the laws of any jurisdiction in the United States? ☑ YES  ☐ NO

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In accordance with sections 18-8-503 and 18-8-501 (2) (A) (!), C.R.S., false statements made herein are punishable by law. I state under penalty of perjury as defined in section 18-8-503, C.R.S., that the information contained in this application is true and correct to the best of my knowledge.

I understand that under the Colorado Engineering and Land Surveying Practice Acts, providing false information to the Board is grounds for denial, suspension or revocation of a Professional Engineer and/or a Professional Land Surveyor license.

Applicant Signature:  Date:  

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