Mechanical Engineering Petition for Substitution of Classes

Date  __________________________

Name  __________________________________________________________________________________________

CSU ID  ___________________________  Phone  ___________________________

Email  __________________________________________________________________________________________

ME Student status:  ___ BS   __ ME   __ MS   __ PhD

Please describe what you’re requesting (e.g. substituting XX class for MECHXXX) and the justification for this request (e.g. the class I took/want to take is equivalent because...)

If you are requesting a transfer course as a substitution, please complete the following:

   List the prerequisites required to take this course at the institution where you will take/have taken this course:

   List how many credits this course will count for:

   Please attach the syllabus from the course you have taken.

   ___ Syllabus Attached?

   Any other information we might find helpful as we review this request?
Please submit this request to your MECH academic advisor.

For Office Use Only:

Received by Advisor: ____________________________________________

MECH Advisor signature                           Date Received

Date: ______________    Reviewer: __________________

___ Petition Accepted    _____ Petition Denied (please explain) _____Need more info (please describe)