

Colorado State University
Department of Mechanical Engineering
CONFIDENTIAL REPORT ON APPLICANT
For Admission To Graduate Studies And Financial Aid

I hereby waive my rights according to the Family Education Rights and Privacy Act and the Colorado Open Records Law to inspect and receive copies of the letter(s) of recommendation for Graduate School Application.

Applicant's Signature _____

Date _____

Name of Candidate _____
(Last) (First) (Middle)

I have known him/her as: an undergraduate a graduate student a research assistant a teaching assistant other _____
(Specify)

I have known him/her for the period of _____ Years and/or _____ Months.

I served as his/her research adviser teacher in several classes department chairman employer
 major adviser teacher in only one class other (Specify)

TO THE RESPONDENT:

In the rating scales below, please describe the applicant by checking, after each trait to be evaluated, the box that most nearly represents your opinion of him/her. Compare the applicant, on each item, with a representative group of students whom you have known during your professional career who have had approximately the same amount of experience and training as the applicant. If you feel that you lack sufficient knowledge to give a definite rating on any item, give your best estimate of his/her ability on that scale, and also check the parenthesis for "Inadequate Opportunity to Observe."

NOTE: A typical group of 100 students at this level might be expected to divide about like this →

	FAIR	GOOD	VERY GOOD	OUTSTAND- ING	
	50%	25%	15%	10%	()
A. Background preparation					()
B. Originality					()
C. Skill at research					()
D. Industry					()
E. Judgment					()
F. Ability to work independently					()
Comparing the applicant with a representative group of students who have had approximately the same amount of experience and training, how do you rate her/him in potential to succeed in graduate study?					

Please rank the applicant among his/her contemporaries in your department (e.g. 7th in 89). If English is not his/her, how well does she/he know it? In the space below, please add any descriptive comments that will assist in providing a complete picture of the candidate's abilities and potential to carry out research programs.

Respondent's Institution _____

Typed or Printed Name of Respondent _____

Signature of Respondent _____

Date: _____

Title _____

**Return to: Graduate Program Coordinator, Dept. Of Mechanical Engineering,
Colorado State University, 1374 Campus Delivery, Fort Collins, CO 80523-1374**