Executive Committee Meeting

Date: October 24, 2012 (Wednesday)

Time: 7:15 PM to 8:15 PM

Executive Committee Members:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>President</td>
<td>Kristi Gemperline</td>
<td>Vice President</td>
<td>Sean Franklin</td>
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<tr>
<td>Secretary</td>
<td>Dan Mogen</td>
<td>Treasurer</td>
<td>Jeremy Begley</td>
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<tr>
<td>Conference Chair</td>
<td>Luke Whalen</td>
<td>Publicity</td>
<td>Cory Arnold</td>
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<tr>
<td>Historian</td>
<td>Robert Lankford</td>
<td>Membership Chair</td>
<td>Jake Leins</td>
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<tr>
<td>Community Service Chair</td>
<td>Vaishak Gopi</td>
<td>Funding Chair</td>
<td>Nicole Hodges</td>
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<td>Webmaster</td>
<td>Kirsten Sargent</td>
<td>Activities Chair</td>
<td>Tyler Lund</td>
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<td>Concrete Canoe</td>
<td>Andrew Peterson</td>
<td>Steel Bridge Chair</td>
<td>Tony Grasso</td>
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<td>Freshmen Liaison</td>
<td>Sydni Gurnett</td>
<td>Faculty Advisor</td>
<td>Dr. Mahmoud</td>
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<tr>
<td>Student Advisor</td>
<td>Don Silar</td>
<td>Graduate Student Liaison</td>
<td>Joel Sholtes</td>
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<tr>
<td>Past President</td>
<td>Richard McBeth</td>
<td>Practitioner Advisor</td>
<td>Dr. David Frick</td>
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**EXECUTIVE COMMITTEE REPORTS and DISCUSSIONS**

The meeting began at 7:15 PM and ended at 8:15 PM.

**OFFICER REPORTS**

**Student Advisor: (Don Silar)**

**Discussion:**
1. Thanks to Tyler for getting Webelos volunteers together.
2. It is time to start thinking about getting papers written for the competition.
a. In order to have a chance at winning the overall competition, it is essential to participate in every event.
b. Last year, a paper was not submitted for the technical competition; it is important that a paper is submitted in both the technical and nontechnical competitions this year.

3. Northern Colorado Branch has agreed to match fundraising for both Concrete Canoe and Steel Bridge up to $1000 apiece.
   a. The money from the Northern Colorado Branch is in addition to the $1400 that is given to our branch each year.

Practitioner Advisor: (Ray Nickle)

Discussion:
   1. Getting to work with steel bridge and looking forward to the new designs.
   2. Available for advice and any other help that he can provide.

Faculty Advisor: (Dr. Mahmoud)

Discussion:
   1. Excited to be involved with Steel Bridge and continuing to learn how he can contribute.

President: (Kristi Gemperline)

• Agenda Items: Graduate Student Panel

Discussion:
   1. There are about 6 students and alumni interested in participating to discuss experience as graduate students and how it has benefitted them.
   2. Joel will introduce the event, and Dr. Mahmoud will check his schedule and moderate if he is available.
   3. November 7th at 5pm.
      a. Location is to be determined.

• Agenda Items: FE After Party

Discussion:
   1. It is happening this Saturday after the FE in the Ramskellar.
   2. Posters will be placed around the building, and it will also be announced in Senior Design class to promote the event.
   3. ECC did not accept the presentation for funding assistance, as ASCE is department funded.
   4. Golder Associates has donated $250 for sponsorship.
5. Marianne (Chi Epsilon President) is working on organizing rides for those that may need a ride home after the event.

**Vice President: (Sean Franklin)**

- **Agenda Item:** ASCE Northern Colorado Branch Joint Meeting

  **Discussion:**
  1. The meeting has now been changed to November 15th.
  2. In order to book the North Ballroom, the fee is $135 and catering is ~$14/person.
     a. Students will need to be charged $10 each in order to help cover the cost.
  3. Kiewit will come and present on the Pecos and I-70 bridge project.
     a. Off-site construction of new bridge to enable fast placement.
     b. Deconstruction and placement of the new bridge will take place in one day.

- **Agenda Item:** Shirts Update

  **Discussion:**
  1. 200 T-shirts and 48 polo shirts will be ordered.
  2. Encore will be making the shirts.

**Secretary: (Dan Mogen)**

- **Agenda Item:** Finalization of minutes

  **Discussion:**
  1. Dan made a motion to approve the minutes for the October 10th officers’ meeting. Sean seconded the motion. At this time, Kristi opened for discussion. As there was no discussion, it was brought to a vote. By a majority vote, the minutes were approved.

**Web Master: (Kirsten Sargent)**

- **Agenda Item:** Website and Other Changes

  **Discussion:**
  1. Update office hours on the website.
  2. Need pictures of Joel Sholtes, Sydni Gurnett, and Andrew Peterson.
  3. Minutes are being added to the website.
Treasurer: (Jeremy Begley)

- Agenda Item: Reimbursements and Payments

  Discussion:
  1. Need to deposit checks.

Publicity Chair: (Cory Arnold)

- Agenda Item: Message Boards

  Discussion:
  1. Fliers for upcoming events have been posted on the message boards.

Historian: (Robert Lankford)

  Discussion:
  1. Look for the newsletter to be distributed next week.

Community Service Chair: (Vaishak Gopi)

  Discussion:
  1. Joining with ASME for Fall Cleanup on November 3rd.
  2. Working on putting together a water competition and will be ready to discuss at the next meeting.

Activities Chairs: (Tyler Lund)

- Agenda Item: Webelos

  Discussion:
  1. The event went splendidly and everyone that participated was appreciated.

- Agenda Item: Super Smash Night

  Discussion:
  1. Working on getting setup to play in the Behavioral Sciences building.
  2. Taking place during dead week.
Membership Committee Chair: (Jake Leins)

Discussion:
1. Will be getting emails out for upcoming events.

Steel Bridge Chair: (Tony Grasso)

- **Agenda Item:** Steel Bridge Team

  Discussion:
  1. There are currently 3 basic designs that are now being discussed.
  2. One rule change for this year is that twisting-members are not allowed.
  3. Need to setup T: Drive access for the team.

Concrete Canoe Chair: (Andrew Peterson)

- **Agenda Item:** Concrete Canoe

  Discussion:
  1. Fundraising letters have been sent out.
  2. The person that was to donate the form this year has been completely out of touch at this point.
  3. Rocky Mountain Prestress, Encon, and Plum Creek are all in Denver and should be contacted.
     a. Ray Nickle will help get in touch with these firms as he has contacts with them.

Fundraising Chair: (Nicole Hodges)

- **Agenda Item:** SLiCE

  Discussion:
  1. Next opportunity for community service is the weekend of November 10th.
     a. More details will be coming and they will be emailed out.
  2. Another officer needs to come to the next SLiCE meeting to create
     a. Tony will attend with Nicole.
UPCOMING MEETING(S) AND EVENTS

- **FE After Party**
  ✓ Saturday, October 27th from 5:30-7:30pm in the Ramskellar.

- **Officer Meeting**
  ✓ Wednesday, November 7th at 7:15pm in the Civil Conference Room

- **STEM Night**
  ✓ Thursday, November 8th at night at Shepardson Elementary

- **Joint General Meeting**
  ✓ Thursday, November 15th at 6pm – Location To Be Determined

ACTION ITEMS

- **ALL OFFICERS**
  ✓ Office Hours!
  ✓ Promote the FE After Party

- **Kristi**
  ✓ Re-enter April 2nd officer meeting
  ✓ Start to solicit individuals for next year’s officers
  ✓ Start to prepare a ballot for the upcoming officer election

- **Sean**
  ✓ Fill out Event form for October meeting (available in the forms folder on the T: Drive)

- **Dan**
  ✓ Submit a copy of the minutes from the October 25th meeting to all officers so they can be revised.

- **Kirsten**
  ✓ Update website and calendar

- **Jeremy**
  ✓ Deposit checks

- **Cory**
  ✓ Refill member forms on ASCE Board

- **Robert**
  ✓ Work on getting November newsletter out
• Vaishak
  ✓ Fill out Event form for Career Fair (available in the forms folder on the T: Drive)
  ✓ Fall Cleanup
  ✓ Water competition ideas and details

• Tyler
  ✓ Super Smash Night

• Jake
  ✓ Send out emails promoting upcoming events

• Tony
  ✓ Fill out Event form for Engineering Exploration Days (available in the forms folder on the T: Drive)
  ✓ Steel Bridge

• Andrew
  ✓ Get in touch with companies in Denver

• Richie
  ✓ Work with Dr. Thornton on Concrete Canoe

• Nicole
  ✓ Keep working with SLiCE

• Sydni
  ✓ Promote Fall Cleanup
  ✓ Promote STEM Night

End of Minutes