



Electrical & Computer
ENGINEERING

Spring 2012 Best Paper Contest Evaluation and Judging Form

Date:

Evaluator:

Project:

PAPER FORMAT

Students were provided the attached sample report as a model for structuring their papers. Each report should include:

- I. Cover/Title Page
- II. Abstract
- III. Table of Contents
- IV. List of Figures and Tables
- V. Introduction
- VI. Summary of Previous Work
- VII. Hardware/Software Design
- VIII. Conclusions and Future Work (references, bibliography, appendices)

JUDGING CRITERIA

Reports will be evaluated and judged based on the weighted criteria below. Please score each area and provide a total score at the bottom of the form.

Context and Content – 50 points

Consider the following factors:

- Concise, fully developed message
- Message is clear to any audience, not just engineers
- Convinces and informs the reader
- Analyzes, explores, and summarizes the topic
- Originality of ideas, experimental procedures, processes, results, or conclusions
- Quality and level of technical content
- Factual and technical accuracy

Score out of 50 _____

Organization and Development – 30 points

Consider the following factors:

- Content organized in a coherent manner
- Compliant with sample paper format
- Inclusive and accurate table of contents
- Concise, informative abstract
- Succinct introduction
- Logical development and analytical treatment in the body
- Comprehensive conclusion and clear summary of future work
- Usage of figures and tables
- Usage of references, citations, appendices, and acknowledgments
- Clearly defines and explains individual project roles

Score out of 30 _____

Grammar and Form – 20

Consider the following factors:

- Grammar and spelling
- Paragraph and sentence structure

Score out of 20 _____

Total Score out of 100 _____

Comments: